Appendix 1

to Resolution No. 15/2025 of the Senate of the Academy of Fine Arts in Kraków

of 26 March 2025

**JAN MATEJKO ACADEMY OF FINE ARTS IN KRAKÓW**

**Registration of candidates for the Doctoral School in the academic year 2025/2026**

**A P P L I C A T I O N**

I kindly request admission to the Doctoral School.

1. CANDIDATE
2. Surname: .........................................................................................................................

Names: .............................................................................................................................

1. Date and place of birth: .................................................................................................
2. Father’s name: ....................................................... Mother’s name: ..................................................................
3. Permanent address: postal code \_ \_ - \_ \_ \_ town: ........................................... street: ..................................................................................................... street No.: ..............................
4. Mailing address: postal code \_ \_ - \_ \_ \_ town: .................................

street: ....................................................................................................... street No.: ......................................

contact phone: ................................................... e-mail address: ........................................................................

Master’s degree or another document stating eligibility in accordance with § 5(4) of the Recruitment Resolution (university name, year of completion, name of the thesis supervisor) ..........................................................................................................................................................................................................................................................................................................

1. ID card series and number: .........................................................................................
2. PESEL [Personal Identification Number]: ....................................................................................................................................

Foreigners: passport series and number, citizenship: ......................................................................

I hereby confirm the accuracy of the information provided in this application with my signature.

........................................... date: ....................................... .....................................................

|  |  |
| --- | --- |
| (town)  | (candidate’s signature) |

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**II.** APPENDICES

1. Application (Appendix 1 to the Resolution).
2. Curriculum Vitae in PDF format.
3. Description of the issue and scope of the artistic research project (outline, assumptions, research direction, etc.) in PDF format.
4. A scanned copy of a diploma certifying the completion of master’s or equivalent studies, or confirmation of qualifications at Polish Qualifications Framework (PQF) Level 8 (a scan in PDF format), provided that learning outcomes in the area of a modern foreign language are confirmed by a certificate or a diploma of graduation, including evidence of language proficiency at a minimum level of B2 (i.e. an appropriate entry in the diploma supplement), or a certificate confirming knowledge of a foreign language at a minimum B2 level issued by the higher education institution attended. The list of recognised certificates is included in Appendix 2 to this Resolution. Diplomas obtained outside Poland must be apostilled or legalised in the country of origin. Apostille is required for documents issued in countries that are parties to the Hague Convention of 5 October 1961 (Dz.U. [Journal of Laws] of 2005, No. 112, item 938) in the form of a separate document (seal), translated into Polish by a sworn translator (registered in the Republic of Poland). Legalisation confirms the authenticity of a document issued in a country other than Poland. Legalisation is carried out in the country that issued the document and has not acceded to the Hague Convention mentioned above. To have a document legalised, one must contact the institution in that country responsible for the legalisation of documents intended for use abroad. Documents issued in a language other than Polish shall be attached with a sworn translation into Polish.
5. A portfolio understood as an illustrated record of artistic and academic achievements, including design, visual arts, and conservation work (in PDF format). In the case of content that is incompatible with PDF format (e.g., film, interactive or audio material), the candidate shall submit video (mp4) or audio (mp3) files, as appropriate to the nature of the material. The achievements referred to above include, in particular:
	1. documented achievements in the artistic discipline: Fine Arts and Conservation of Works of Art;
	2. participation in exhibitions or artistic, design, or conservation activities, both collective and individual, including details of locations and methods of dissemination;
	3. participation in internships, outdoor workshops, conferences, artistic and research projects, and residencies, both domestic and international;
	4. work on design, architecture, interior architecture, conservation of objects and monuments, as well as artistic, multimedia, and film production projects and implementations.
6. Diploma supplement or an authenticated description of studies issued by the institution awarding the degree, or an authenticated transcript in PDF format (scan).
7. Information clause (Appendix 3 to the Resolution).
8. Declaration of the candidate for the doctoral school in PDF format (Appendix 4 to the Resolution).
9. Decision on the type and degree of disability /yes, no \*/.
10. ID photo.

\* Underline as appropriate

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Date and the candidate’s signature